



Footloose Dance School

Sue Smith F.I.D.T.A 07854 848 807 www.footlooseschoolofdance.co

57 Ferrers Avenue, West Drayton, Middlesex, UB7 7AB

Fee Payment Terms and Conditions

1. Payments **must** be received **before** the allocated due date (15th of every month). This is printed on your Fees Invoice.
2. Cash payments must be put in an envelope and given to your teacher or administration staff.
3. Late payments, will automatically receive a £10 administration charge per month – without exception.
4. If no payment is received for the classes, then your child will not be able to dance, until your outstanding balance (including any late payment fees or admin charges incurred) is paid in full.
5. If your child attends in 3 or more classes, you will receive a 10% discount. If you have two or more children in your family attending, the discount will apply to each child providing each individual child attends 3 or more classes.
6. If you have more than one child attending Footloose Dance School you will receive a £5.00 Sibling Discount for each additional child attending.
7. If you decide you no longer wish to attend a subject, we must receive 2 months notice in writing. You will liable for the fees due until we receive your written notification. (No refunds will be given).
8. There will be a minimum charge of two months lessons if you decide to leave dancing part way through the term.
9. Late payment fees will also be applied to standing order payments that are missed. They will be effective per month until the missed payment is received by Footloose.

You are responsible for your own payments and due dates, Admin are not responsible for reminding you when to make a payment.

If you have any queries regarding your fee bill, or you would like to pay monthly by Standing Order you can contact Footloose via email at:
footlooseparentspay@yahoo.com