



PAYMENT TERMS & CONDITIONS

1. Fee Structure

1.1 Fees at Footloose Performing Arts Ltd are calculated as an annual fee based on the number of classes attended across the academic year.

1.2 For convenience, annual fees may be divided into 11 equal monthly payments.

1.3 Monthly payments do not represent payment for classes attended in that specific month and do not correspond directly with the number of weeks taught in any calendar month.

1.4 Footloose Performing Arts operates on a term-time basis only, with approximately 35 teaching weeks per academic year.

1.5 Monthly payments continue during school holidays and breaks as they form part of the annual fee structure.

2. Payment Method

2.1 Fees must be paid via the school's approved payment method.

Approved payment methods include:

- Direct Debit
- Standing Order
- Card payments
- Online payment systems
- Cash

2.2 Payment dates will be confirmed at enrolment.

3. Payment Due Dates

3.1 Payments are due on or before the agreed monthly payment date – 15th of the month.

3.2 Parents/carers are responsible for ensuring sufficient funds are available.

4. Late or Missed Payments

4.1 If payment is not received by the due date, Footloose Performing Arts Ltd reserves the right to:

- issue payment reminders
- apply reasonable administration charges if applicable (late payment fees)
- suspend attendance at classes
- restrict participation in performances, competitions or examinations
- withdraw a student's place where non-payment continues

4.2 Any costs incurred from failed payments or chargebacks may be passed on to the parent/carer.

5. Notice of Withdrawal

5.1 Four weeks written notice must be provided to withdraw a student from classes.

5.2 Notice must be submitted in writing by email.

5.3 Monthly payments remain payable during the notice period whether classes are attended or not.

5.4 If notice is not provided, Footloose Performing Arts Ltd reserves the right to charge fees due for the applicable notice period.

6. Missed Classes

6.1 Fees are payable regardless of student attendance.

6.2 No refunds or credits are provided for:

- illness
- holidays
- personal commitments
- missed sessions
- closure due to acts of god

6.3 Refunds for cancelled classes will be considered only where cancellation is initiated by Footloose Performing Arts Ltd and no suitable alternative or make-up session is offered.

7. Additional Charges

7.1 Separate charges may apply for:

- examinations
- costumes
- performances and shows
- competition entries
- workshops
- uniforms and merchandise

7.2 Parents/carers will receive reasonable notice of additional charges where possible.

8. Price Reviews

8.1 Footloose Performing Arts Ltd reserves the right to review and amend fees annually.

8.2 Reasonable notice will be given before fee changes take effect.

9. Exceptional Circumstances

9.1 Footloose Performing Arts Ltd reserves the right to consider exceptional circumstances at management discretion.

9.2 Any exceptions or payment arrangements made do not create an ongoing entitlement.

10. Acceptance

By enrolling a student at Footloose Performing Arts, parents/carers confirm that they have read, understood and agree to these Payment Terms & Conditions.

Last Reviewed: July 2026