



Footloose Dance School

Sue Smith F.I.D.T.A 07854 848 807 www.footlooseschoolofdance.co
57 Ferrers Avenue, West Drayton, Middlesex, UB7 7AB

Fee Payment Terms and Conditions

1. Payments **must** be received by the allocated due dates. These are printed on your Fees Invoice.
2. Cash/Cheque payments must be put in an envelope and given to your teacher or administration staff.
3. Late payments, regardless of which Payment Plan option you choose, will automatically receive a £10 administration charge per month – without exception.
4. If no payment is received for the classes, then your child will not be able to dance, until your outstanding balance (including any late payment fees or admin charges incurred) is paid in full.
5. If the cost of your child's weekly fees comes to the value of £30 or more, you will receive a 10% discount. If you have two or more children in your family attending, the discount will apply to each child providing each individual child's fees are over the £30.
6. If you pay your bill in full for the term you will receive a £10 credit at the end of each term providing your account has no outstanding balance. (This is only applicable to pupils who do 3 or more core subjects and do not already have their fees discounted)
7. If you decide you no longer wish to attend a subject, we must receive notice in writing. You will liable for the fees due until we receive your written notification.
8. There will be a minimum charge of one half of terms lessons (usually six or seven weeks) if you decide to leave dancing part way through the term.
9. Late payment fees will also be applied to standing order payments that are missed. They will be effective per month until the missed payment is received by Footloose.

You are responsible for your own payments and due dates, Admin are not responsible for reminding you when to make a payment.

If you have any queries regarding your fee bill, or you would like to pay monthly by Standing Order you can contact Footloose via email at:

footlooseparentspay@yahoo.com